

Minutes of the **General Purposes Committee**  
of the **Test Valley Borough Council**  
held in Conference Room 1, Beech Hurst, Weyhill Road, Andover  
on Wednesday 25 April 2012 at 4.00 p.m.

Attendance:

<b>Councillor I Carr</b> <b>(Chairman)</b>	(P)	<b>Councillor M Hatley</b> <b>(Vice Chairman)</b>	(A)
Councillor D Busk	(P)	Councillor M Cooper	(P)
Councillor A Dowden	(P)	Councillor P Giddings	(P)
Councillor I Hibberd	(P)	Councillor J Neal	(P)
Councillor N Whiteley	(A)		

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**Apologies**

**Resolved:**

**That the apologies of Councillors Hatley and Whiteley be noted.**

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**Minutes**

**Resolved:**

1. **That the minutes of the meeting held on 29 September 2011 be confirmed and signed as a correct record.**
2. **That the minutes of the meetings of the General Purposes Sub-Committees held on 28 September 2011, 23 November 2011 and 1 February 2012 be confirmed and signed as a correct record.**

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**Exclusion of the Public**

**Resolved:**

**That under Section 100(A) of the Local Government Act 1972 the public be excluded from the meeting during consideration of the following report on the grounds that it involves the likely disclosure of exempt information as defined in the Paragraphs of Part 1 of Schedule 12A of the Act, as amended. The public interest in maintaining the exemption outweighs the Public interest in disclosing the information for the reason:**

**Review of Terms & Conditions of Employment - Paragraph 1**

The public interest in maintaining the exemption outweighs the public interest in disclosing the information because it contains personal information relating to a number of members of staff.

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### **Review of Terms and Conditions of Employment**

The report of the Chief Executive gave details of the outcome of a comprehensive review of the Council's terms and conditions of employment. The report brought forward a set of proposals which had been agreed with the unions for the Committee to consider. The Chief Executive also addressed those important issues which had not ultimately formed the subject matter of proposals and the rationale behind this.

There was one matter which the unions decided to ballot their members about before they finalised their position and the Chief Executive informed the meeting that all three unions had agreed the proposal to change the mileage rates that staff can claim when required to drive in the course of their employment.

He referred Members to the allowances for transferred officers and pointed out that the maximum mileage and travelling time that could be claimed was 18 miles and 30 minutes each way respectively. He had also been given direction by the Leader to change the proposed fixed first aid payment at £235 instead of £225 as the "going" rate had recently increased to £232.91.

#### **Resolved:**

**That the Chief Executive be authorised to implement the changes to the Council's terms and conditions of employment proposed in the report with effect from 1 June 2012 subject to the following:**

- **Maximum mileage to be claimed by transferred officers being 18 miles each way and maximum travelling time 30 minutes each way (paragraph 5.6 of the report).**
- **First Aid payments being fixed at £235 (paragraph 5.12 of the report).**

(Meeting terminated at 4.23 p.m.)